

**MINUTES**

**Board of Directors Meeting**

Agency for Community Transit, Inc.

1:30 p.m., Thursday, November 9, 2023

1 Transit Way, Pontoon Beach, IL

**I. Pledge of Allegiance**

President Achenbach led the reciting of the Pledge of Allegiance.

**II. Call to Order:**

President Achenbach called the meeting to order at 1:30 p.m.

DIRECTORS PRESENT: MARK R. ACHENBACH, RONALD L. JEDDA,  
MANOUCHEKA M. MCBEE, PATRICK T. MCRAE,  
AND CHRISSY M. WILEY

DIRECTORS ABSENT: LISA A. CIAMPOLI AND DIANE S. COPPENS

OTHERS PRESENT: STEVEN J. MORRISON, ACT; AMANDA SMITH, ACT;  
MIRIAM BELL, ACT; PENNY BROWN, ACT; JAMES  
S. SINCLAIR, LEGAL COUNSEL

WILEY MADE THE MOTION, SECONDED BY JEDDA TO APPROVE SINCLAIR'S  
ADVANCE REQUEST TO ATTEND MEETING AND PARTICIPATE REMOTELY

A ROLL CALL VOTE FOLLOWED:

|                     |     |
|---------------------|-----|
| MARK R. ACHENBACH   | AYE |
| RONALD L. JEDDA     | AYE |
| MANOUCHEKA M. MCBEE | AYE |
| PATRICK T. MCRAE    | AYE |
| CHRISSY M. WILEY    | AYE |

ALL AYES. NO NAYS. MOTION CARRIED.

**III. Public Comment:**

No public comments were presented.

**IV. Consideration of the regular session minutes of the October 12, 2023 meeting for inclusion in the official records of the Agency.**

JEDDA MADE THE MOTION, SECONDED BY WILEY, TO APPROVE THE OCTOBER  
12, 2023, REGULAR SESSION MEETING MINUTES FOR INCLUSION IN THE  
OFFICIAL RECORDS OF THE AGENCY.

A ROLL CALL VOTE FOLLOWED:

|                     |     |
|---------------------|-----|
| MARK R. ACHENBACH   | AYE |
| RONALD L. JEDDA     | AYE |
| MANOUCHEKA M. MCBEE | AYE |

PATRICK T. MCRAE                      AYE  
CHRISSEY M. WILEY                      AYE

ALL AYES. NO NAYS. MOTION CARRIED.

**V. FINANCIAL:**

- A. Monthly Financial Report: Review of the monthly financial records as of SEPTEMBER 30, 2023.

WILEY MADE THE MOTION, SECONDED BY MCBEE, TO APPROVE THE MONTHLY FINANCIAL REPORT AS OF SEPTEMBER 30, 2023.

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH                      AYE  
RONALD L. JEDDA                              AYE  
MANOUCHEKA M. MCBEE                      AYE  
PATRICK T. MCRAE                              AYE  
CHRISSEY M. WILEY                              AYE

ALL AYES. NO NAYS. MOTION CARRIED.

- B. ACT-Specific payments and claims

Morrison presented the ACT Specific payments and claims report.

JEDDA MADE THE MOTION, SECONDED BY WILEY, TO APPROVE THE ACT SPECIFIC PAYMENTS AND CLAIMS.

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH                      AYE  
RONALD L. JEDDA                              AYE  
MANOUCHEKA M. MCBEE                      AYE  
PATRICK T. MCRAE                              AYE  
CHRISSEY M. WILEY                              AYE

ALL AYES. NO NAYS. MOTION CARRIED.

**VI. SERVICE MANAGEMENT:**

- A. Executive Director's Report

Morrison presented the Executive Director's Report.

- B. WILEY MADE THE MOTION, SECONDED BY JEDDA, TO APPROVE THE FOLLOWING RESOLUTION:

23-25 APPROVING THE 2024 ACT BASE EMPLOYEE WAGES AND BONUS STRATEGY

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH     AYE  
RONALD L. JEDDA        AYE  
MANOUCHEKA M. MCBEE AYE  
PATRICK T. MCRAE       AYE  
CHRISSY M. WILEY      AYE

ALL AYES. NO NAYS. MOTION CARRIED.

- C.     MCBEE MADE THE MOTION, SECONDED BY JEDDA, TO APPROVE THE FOLLOWING RESOLUTION:

23-26 AUTHORIZING GRANT AWARDS (CY23-11) FOR THE ACT COMMUNITY ACTION GRANTS PROGRAM

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH     AYE  
RONALD L. JEDDA        AYE  
MANOUCHEKA M. MCBEE AYE  
PATRICK T. MCRAE       AYE  
CHRISSY M. WILEY      AYE

ALL AYES. NO NAYS. MOTION CARRIED.

- D.     RESOLUTION 23-27 AUTHORIZING CHANGES TO THE ACT COMMUNITY ACTION GRANTS PROGRAM WAS TABLED

**VII.    Other Business**

No other business was discussed.

**VIII.   Adjournment**

JEDDA MADE THE MOTION, SECONDED BY WILEY TO ADJOURN.

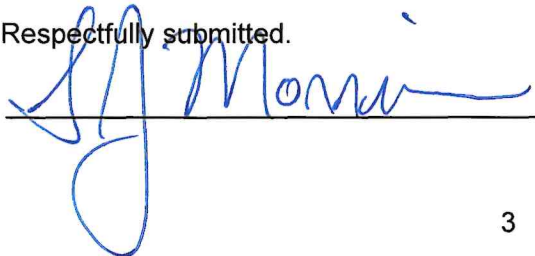
A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH     AYE  
RONALD L. JEDDA        AYE  
MANOUCHEKA M. MCBEE AYE  
PATRICK T. MCRAE       AYE  
CHRISSY M. WILEY      AYE

ALL AYES. NO NAYS. MOTION CARRIED.

Meeting was adjourned at 2:51 p.m.

Respectfully submitted.



A handwritten signature in blue ink, appearing to read "J. J. Moran", is written over a horizontal line.