

**MINUTES**  
**Board of Directors Meeting**  
Agency for Community Transit, Inc.  
1:30 p.m., Thursday, December 14, 2023  
1 Transit Way, Pontoon Beach, IL

**I. Pledge of Allegiance**

President Achenbach led the reciting of the Pledge of Allegiance.

**II. Call to Order:**

President Achenbach called the meeting to order at 1:30 p.m.

DIRECTORS PRESENT:            MARK R. ACHENBACH, RONALD L. JEDDA, DIANE  
S. COPPENS, MANOUCHEKA M. MCBEE, PATRICK  
T. MCRAE, AND CHRISSY M. WILEY

DIRECTORS ABSENT:            LISA A. CIAMPOLI

OTHERS PRESENT:            STEVEN J. MORRISON, ACT; JULIE REPP, ACT;  
AMANDA SMITH, ACT; MICHELLE DOMER, ACT;  
MIRIAM BELL, ACT; PENNY BROWN, ACT; PHIL  
ROGGIO, ACT; DEBBIE BARRON, ACT; JAMES S.  
SINCLAIR, LEGAL COUNSEL

**III. Public Comment:**

No public comments were presented.

**IV. Consideration of the regular session minutes of the November 9, 2023 meeting for inclusion in the official records of the Agency.**

COPPENS MADE THE MOTION, SECONDED BY JEDDA, TO APPROVE THE NOVEMBER 9, 2023, REGULAR SESSION MEETING MINUTES FOR INCLUSION IN THE OFFICIAL RECORDS OF THE AGENCY.

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
DIANE S. COPPENS	AYE
MANOUCHEKA M. MCBEE	AYE
PATRICK T. MCRAE	AYE
CHRISSY M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

**V. FINANCIAL:**

A. Monthly Financial Report: Review of the monthly financial records as of OCTOBER 31, 2023.

MCRAE MADE THE MOTION, SECONDED BY JEDDA, TO APPROVE THE MONTHLY FINANCIAL REPORT AS OF OCTOBER 31, 2023.

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
DIANE S. COPPENS	AYE
MANOUCHEKA M. MCBEE	AYE
PATRICK T. MCRAE	AYE
CHRISSY M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

B. ACT-Specific payments and claims

Morrison presented the ACT Specific payments and claims report.

MCRAE MADE THE MOTION, SECONDED BY WILEY, TO APPROVE THE ACT SPECIFIC PAYMENTS AND CLAIMS.

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
DIANE S. COPPENS	AYE
MANOUCHEKA M. MCBEE	AYE
PATRICK T. MCRAE	AYE
CHRISSY M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

**VI. SERVICE MANAGEMENT:**

A. Executive Director's Report

Morrison presented the Executive Director's Report.

B. JEDDA MADE THE MOTION, SECONDED BY MCRAE, TO APPROVE THE FOLLOWING RESOLUTION:

23-28 AUTHORIZING REVISIONS TO THE AGENCY FOR COMMUNITY TRANSIT 403(B) RETIREMENT PLAN INVESTMENT POLICY STATEMENT

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
DIANE S. COPPENS	AYE
MANOUCHEKA M. MCBEE	AYE
PATRICK T. MCRAE	AYE
CHRISSY M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

- C. COPPENS MADE THE MOTION, SECONDED BY JEDDA, TO APPROVE THE FOLLOWING RESOLUTION:

23-29 AUTHORIZING GRANT AWARDS (CY23-12) FOR THE ACT COMMUNITY ACTION GRANTS PROGRAM

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
DIANE S. COPPENS	AYE
MANOUCHEKA M. MCBEE	AYE
PATRICK T. MCRAE	AYE
CHRISSY M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

- D. MCRAE MADE THE MOTION, SECONDED BY COPPENS, TO APPROVE THE FOLLOWING RESOLUTION:

23-30 AUTHORIZING CHANGES TO THE ACT COMMUNITY ACTION GRANTS PROGRAM

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
DIANE S. COPPENS	AYE
MANOUCHEKA M. MCBEE	AYE
PATRICK T. MCRAE	AYE
CHRISSY M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

- E. MCRAE MADE THE MOTION, SECONDED BY MCBEE, TO APPROVE THE FOLLOWING RESOLUTION:

23-31 AUTHORIZING AN AWARD OF CONTRACTS FOR VEHICLE PARTS

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
DIANE S. COPPENS	AYE
MANOUCHEKA M. MCBEE	AYE
PATRICK T. MCRAE	AYE
CHRISSY M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

F. MCRAE MADE THE MOTION, SECONDED BY COPPENS, TO APPROVE THE FOLLOWING RESOLUTION:

23-32 AUTHORIZING AN AWARD OF CONTRACTS FOR VEHICLE FILTERS

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
DIANE S. COPPENS	AYE
MANOUCHEKA M. MCBEE	AYE
PATRICK T. MCRAE	AYE
CHRISSY M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

G. APPROVING THE 2024 MEETING SCHEDULE

JEDDA MADE THE MOTION, SECONDED BY MCBEE, TO APPROVE FY 2024 MEETING SCHEDULE SUBJECT TO AMENDMENT OF TIME CHANGE

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
DIANE S. COPPENS	AYE
MANOUCHEKA M. MCBEE	AYE
PATRICK T. MCRAE	AYE
CHRISSY M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

VII. **Executive Session to discuss appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body under Section (2)(c)(1) of the Open Meetings Act (5 ILCS 120/2(c)(1))**

WILEY MADE THE MOTION, SECONDED BY MCRAE, TO MOVE INTO EXECUTIVE (CLOSED) SESSION TO DISCUSS APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUSEL FOR THE PUBLIC BODY UNDER SECTION (2)©(1) OF THE OPEN MEETINGS ACT (5ILCS 120/2©(1))

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
DIANE S. COPPENS	AYE
MANOUCHEKA M. MCBEE	AYE
PATRICK T. MCRAE	AYE

CHRISSEY M. WILEY AYE

ALL AYES. NO NAYS. MOTION CARRIED.

JEDDA MADE THE MOTION, SECONDED BY COPPENS, TO RETURN TO OPEN SESSION

A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
DIANE S. COPPENS	AYE
CHRISSEY M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

**VIII. Other Business**

No other business was discussed.

**IX. Adjournment**

JEDDA MADE THE MOTION, SECONDED BY WILEY TO ADJOURN.

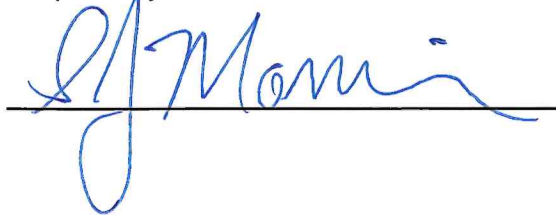
A ROLL CALL VOTE FOLLOWED:

MARK R. ACHENBACH	AYE
RONALD L. JEDDA	AYE
DIANE S. COPPENS	AYE
CHRISSEY M. WILEY	AYE

ALL AYES. NO NAYS. MOTION CARRIED.

Meeting was adjourned at 3:52 p.m.

Respectfully submitted.



A handwritten signature in blue ink, appearing to read "J. J. Mami", is written over a horizontal line.