

MINUTES
Board of Directors Meeting
Agency for Community Transit, Inc.
1:30 p.m., Thursday, August 18, 2022
1 Transit Way, Pontoon Beach, IL

I. Pledge of Allegiance

President Achenbach led the reciting of the Pledge of Allegiance.

II. Call to Order:

Achenbach called the meeting to order at 1:30 p.m.

DIRECTORS PRESENT: MARK R. ACHENBACH, RONALD L. JEDDA, LISA A. CIAMPOLI, PATRICK T. MCRAE AND CHRISTINA M. WILEY

DIRECTORS ABSENT: NONE

OTHERS PRESENT: STEVEN J. MORRISON, ACT; MICHELLE DOMER, ACT; JULIE REPP, ACT; DEBBIE BARRON, ACT; MIRIAM BELL, ACT; AMANDA SMITH, ACT; PENNY BROWN, ACT; JAMES S. SINCLAIR, LEGAL COUNSEL

III. Public Comment:

No public comments were presented.

IV. Paratransit driver Connie Ballard was recognized for 15 years of perfect safety, and fixed-route drivers Abron Scott and David Marshall were recognized for 10 years of perfect safety.

V. Consideration of the regular session minutes of the July 14, 2022, meeting for inclusion in the official records of the Agency.

CIAMPOLI MADE THE MOTION, SECONDED BY JEDDA, TO APPROVE THE JULY 14, 2022, REGULAR SESSION MEETING MINUTES FOR INCLUSION IN THE OFFICIAL RECORDS OF THE AGENCY.

A ROLL CALL VOTE FOLLOWED:

| | |
|--------------------|-----|
| MARK R. ACHENBACH | AYE |
| RONALD L. JEDDA | AYE |
| LISA A. CIAMPOLI | AYE |
| CHRISTINA M. WILEY | AYE |

ALL AYES. NO NAYS. MOTION CARRIED.

VI. FINANCIAL:

- A. Monthly Financial Report: Review of the monthly financial records as of June 30, 2022.

JEDDA MADE THE MOTION, SECONDED BY WILEY, TO APPROVE THE MONTHLY FINANCIAL REPORT AS OF JUNE 30, 2022.

A ROLL CALL VOTE FOLLOWED:

| | |
|--------------------|-----|
| MARK R. ACHENBACH | AYE |
| RONALD L. JEDDA | AYE |
| LISA A. CIAMPOLI | AYE |
| CHRISTINA M. WILEY | AYE |

ALL AYES. NO NAYS. MOTION CARRIED.

- B. ACT-Specific payments and claims

Morrison presented the ACT- Specific payments and claims report.

CIAMPOLI MADE THE MOTION, SECONDED BY JEDDA, TO APPROVE THE ACT SPECIFIC PAYMENTS AND CLAIMS.

A ROLL CALL VOTE FOLLOWED:

| | |
|--------------------|-----|
| MARK R. ACHENBACH | AYE |
| RONALD L. JEDDA | AYE |
| LISA A. CIAMPOLI | AYE |
| CHRISTINA M. WILEY | AYE |

ALL AYES. NO NAYS. MOTION CARRIED.

- C. JEDDA MADE THE MOTION, SECONDED BY WILEY, TO APPROVE THE FOLLOWING RESOLUTION:

22-18 AUTHORIZING AN AMENDMENT OF CONTRACT FOR HUMAN RESOURCES MANAGEMENT SYSTEM (HRMS) TO INCLUDE PAYROLL PROCESSING

A ROLL CALL VOTE FOLLOWED:

| | |
|--------------------|-----|
| MARK R. ACHENBACH | AYE |
| RONALD L. JEDDA | AYE |
| LISA A. CIAMPOLI | AYE |
| CHRISTINA M. WILEY | AYE |

ALL AYES. NO NAYS. MOTION CARRIED.

VII. SERVICE MANAGEMENT:

- A. Executive Director's Report

Morrison presented the Executive Director's Report.

- B. WILEY MADE THE MOTION, SECONDED BY CIAMPOLI, TO APPROVE THE FOLLOWING RESOLUTION:

22-19 AUTHORIZING AN AMENDMENT TO ACT BYLAWS, ARTICLE II

A ROLL CALL VOTE FOLLOWED:

| | |
|--------------------|-----|
| MARK R. ACHENBACH | AYE |
| RONALD L. JEDDA | AYE |
| LISA A. CIAMPOLI | AYE |
| CHRISTINA M. WILEY | AYE |

ALL AYES. NO NAYS. MOTION CARRIED.

- C. JEDDA MADE THE MOTION, SECONDED BY CIAMPOLI, TO APPROVE THE FOLLOWING RESOLUTION:

22-20 AUTHORIZING MODIFICATIONS TO THE BASE EMPLOYEE RESOURCE MANUAL

A ROLL CALL VOTE FOLLOWED:

| | |
|--------------------|-----|
| MARK R. ACHENBACH | AYE |
| RONALD L. JEDDA | AYE |
| LISA A. CIAMPOLI | AYE |
| CHRISTINA M. WILEY | AYE |

ALL AYES. NO NAYS. MOTION CARRIED.

Patrick McRae arrived to meeting at 1:53 p.m.

- D. MCRAE MADE THE MOTION, SECONDED BY JEDDA, TO APPROVE THE FOLLOWING RESOLUTION:

22-21 AUTHORIZING GRANT AWARDS (CY22-8) FOR THE ACT COMMUNITY ACTION GRANTS PROGRAM

A ROLL CALL VOTE FOLLOWED:

| | |
|--------------------|-----|
| MARK R. ACHENBACH | AYE |
| RONALD L. JEDDA | AYE |
| LISA A. CIAMPOLI | AYE |
| PATRICK T. MCRAE | AYE |
| CHRISTINA M. WILEY | AYE |

ALL AYES. NO NAYS. MOTION CARRIED.

- E. MCRAE MADE THE MOTION, SECONDED BY JEDDA, TO APPROVE THE FOLLOWING RESOLUTION:

22-22 AUTHORIZING AWARD OF CONTRACT FOR LUBRICANTS

A ROLL CALL VOTE FOLLOWED:

| | |
|--------------------|-----|
| MARK R. ACHENBACH | AYE |
| RONALD L. JEDDA | AYE |
| LISA A. CIAMPOLI | AYE |
| PATRICK T. MCRAE | AYE |
| CHRISTINA M. WILEY | AYE |

ALL AYES. NO NAYS. MOTION CARRIED.

- F. CIAMPOLI MADE THE MOTION, SECONDED BY WILEY, TO APPROVE THE FOLLOWING RESOLUTION:

22-23 AUTHORIZING CHANGES TO THE ACT COMMUNITY ACTION GRANTS PROGRAM

A ROLL CALL VOTE FOLLOWED:

| | |
|--------------------|-----|
| MARK R. ACHENBACH | AYE |
| RONALD L. JEDDA | AYE |
| LISA A. CIAMPOLI | AYE |
| PATRICK T. MCRAE | AYE |
| CHRISTINA M. WILEY | AYE |

ALL AYES. NO NAYS. MOTION CARRIED.

- G. ACT Website

The Board and Morrison discussed the ACT Website.

VIII. Other Business

No other business was discussed.

IX. Adjournment

MCRAE MADE THE MOTION, SECONDED BY JEDDA, TO ADJOURN.

A ROLL CALL VOTE FOLLOWED:

| | |
|--------------------|-----|
| MARK R. ACHENBACH | AYE |
| RONALD L. JEDDA | AYE |
| LISA A. CIAMPOLI | AYE |
| PATRICK T. MCRAE | AYE |
| CHRISTINA M. WILEY | AYE |

ALL AYES. NO NAYS. MOTION CARRIED.

Meeting was adjourned at 2:23 p.m.

Respectfully submitted.


